RECRUITMENT FOR: Commercial Ambulance Services Specialist
(List both the title and announcement number on your application.)

SALARY: $36,280-$57,567 (Grade 14)

CLOSING DATE: October 15, 2008

LOCATION: Maryland Institute for Emergency Medical Services Systems (MIEMSS), 653 W. Pratt Street, Baltimore, MD 21201

POSITION DUTIES: A Commercial Ambulance Services Specialist is the lead level of work in the inspection, licensing and regulating of commercial ambulance services to ensure compliance with governing State and federal laws and regulations and emergency medical services certification and licenser requirements. Employees in this classification may lead the work of contractual commercial ambulance services specialists assigned during peak inspection and licensing periods.

Employees receive general supervision from the Director of the State Office of Commercial License and Regulation. The work is performed primarily outdoors under varying weather conditions and requires frequent travel to various commercial ambulance companies throughout the State. The work requires use of testing equipment, such as manometers and flow meters to test compressed gas and vacuum pressures. The work may involve exposure to hazardous conditions such as pathogens from uncapped needles, broken glass and sharp objects within commercial ambulance vehicles. The work may require lifting heavy medical equipment.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:

Education: Graduation from an accredited High School or possession of a high school equivalency certificate.

Experience: Five years conducting regulatory inspections of commercial ambulance services or functioning as a certified Emergency Medical-Technician Paramedic.

Notes: 1.) A Bachelor’s degree in emergency medical services or related field may be substituted for four years of the required experience.
2.) An Associate’s degree in emergency medical services or related field may be substituted for up to two years of the required experience.
3.) Thirty semester hours to include twelve credit hours in emergency medical services or related field may be substituted for one year of the required experience.

LICENSES, REGISTRATIONS AND CERTIFICATES:

1. Candidates for positions in this classification are required to possess current certification as an Emergency Medical Technical-Paramedic (EMT-P).
2. Persons appointed to positions in this classification are required to maintain current certification in Advanced Cardiac Life Support (ACLS) and Pediatric Advance Life Support (PALS).
3. Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator’s license valid in the State of Maryland.
**SPECIAL REQUIREMENTS OF THE CLASSIFICATION:** Employees in this classification may not be employed by a commercial ambulance service in the State of Maryland.

**SELECTION PROCESS:** Applicants who meet the minimum qualifications will be admitted to the examination for this classification. Successful candidates will be ranked as BEST QUALIFIED, BETTER QUALIFIED, or QUALIFIED and placed on the employment (eligible) list for at least one year.

**EXAMINATION:** The examination will consist of a rating of your education, training, and experience related to the requirements of the position. The rating will be based on the information contained on your application. Therefore, it is important that you provide complete and accurate information on your application. Report all experience and education that is related to this position.

**TO APPLY:** Applications will be evaluated based on the materials submitted in relation to the above position responsibilities and requirements. Therefore, it is important to provide complete and accurate information. Please include the title of the position for which you are applying, as well as the announcement number, on your State application (MS 100). All applications must be received or mailed by the closing date to the address shown at the top of this announcement.